



Historic Environment Officer

£20,000-£23,000 per annum

FULL TIME, 1-YEAR FIXED-TERM CONTRACT

Pension provision: up to 6% salary contribution.

Perth and Kinross Heritage Trust is a small, dynamic charity established in 1988 with the aim of conserving and promoting archaeological and architectural heritage of Perth and Kinross for the benefit of residents, visitors and future generations. We are seeking to appoint a Historic Environment Officer on a one-year fixed-term basis to:

1. Maintenance and enhancement of the Perth and Kinross Historic Environment Record (HER) data;
2. Address the HER backlog and improve accessibility;
3. Support the Historic Environment Manager in the delivery of the planning archaeology service to Perth and Kinross Council.

You will have a relevant qualification in archaeology and have strong IT skills, especially in GIS, along with an understanding/experience of field-work. No previous SMR/HER or development management experience is necessary. Ideally you will have CIfA membership.

The post offers an excellent 'springboard' opportunity to for an early careers archaeologist to learn about HER work and curatorial archaeological management, within an organisation with an excellent proven track record. Based in Perth, the post will involve travel throughout scenic Perth and Kinross with the following terms and conditions: 36-hour week/min. 25 days' annual leave and flexible working. While a 1-year, fixed-term contract, there is the possibility of continued employment with the Trust. Further information on the work of the Trust, and the job description, can be found on our website.

For an informal discussion call David Strachan, Trust Director, on 01738 477081.

See Job Description/Person Spec at: www.pkht.org.uk

Application by covering letter and c.v. to: David.Strachan@pkht.org.uk

Closing date for applications: 5pm on Tuesday 21 July 2020

Interviews will be held on: Tuesday 28 July 2020

Start Date: Tuesday 1 September 2020.

Scottish Charity No. SC 003139